

NEW ERA PUBLIC SCHOOL

MAYAPURI, NEW DELHI-110064

For classes IX-XII

NEPS/PAR.CIR./2020-21/24

19.11.2020

Dear Parents,

Please note the instructions for Retest of First Term Examination (2020-21) to be conducted online.

1. The examination shall be conducted in two parts.
 - Objective Type
 - Subjective Type
2. The examination timings will be:

For Classes - X & XII

- Objective Exam - 8 A.M. to 8:45 A.M.
- Subjective Exam - 9:15 A.M. to 11:30 A.M.
- Login Time - 9:05 A.M.
- Answer Sheet Uploading Time -11:30 A.M. -11:50 A.M.

For Classes - IX & XI

- Objective Exam - 10:30 A.M. to 11:15 A.M.
- Subjective Exam - 12 Noon to 2:15 P.M.
- Login Time - 11:50 A.M.
- Answer Sheet Uploading Time - 2:15 P.M. to 2:35 P.M.

3. During the Objective Exam, the students shall also write the answers simultaneously on answer sheets with their names written on each sheet so that in case of any technical glitch, the answer sheet can be emailed to the teacher. WhatsApp images or Screenshots are not permitted and shall not be considered for evaluation.
4. For the Subjective Exam, the students will need to switch on their videos and enter the Zoom meeting with their full name, class and section. Switching off the camera is not permitted during the exam.
5. The teacher will display the questions on the screen and the students will keep on writing the answers.
6. Students should make sure that they remain connected with their teachers via Zoom meeting during the exam.
7. The link of a Google form will be sent to the students wherein they will upload their answers. The time is given for uploading.
8. In case of any technical issue the concerned subject teacher should be informed during the stipulated time.

9. Students should use laptops/desktops for exams and ensure good internet connection so that there is no interruption in between.
10. Please ensure that the room should be properly illuminated and no family member should be present in the room in which the child is writing the examination.
11. Students are not allowed to leave the zoom session until the examination is over.
12. Any misdemeanor on part of the student during examination will be dealt with very strictly.

We look forward for your support during the examination for fair assessment. Your cooperation will be appreciated.

Vandana Chawla
PRINCIPAL